To
The District Magistrate & Collector,
West Tripura/Sepahijala/Gomati/South Tripura/Khowai/Dhalai/Unakoti/North Tripura,
Agartala/Bishranganj/Udaipur/Belonia/Khowai/Jawaharnagar/Kailasahar/Dharmanagar,

Sub: Nomination of officials/volunteers for Training programme/course on Disaster Management
for the FY 2016-17 at CTI, Gokulnagar.

Sir,

I am directed to inform that as per the annual work plan approved by the State Executive
Committee (SEC), 16 batches of specialized training programme/course (as enclosed) would be
conducted at CTI- Gokulnagar during financial year 2016-17. The trainings would cover six major
subjects and to be imparted by the Master Trainers of CTI, NDRF and renowned Resource Persons
from various organizations.

2. CTI is directly calling personnel from TSR, Police and Fire Services and requested Revenue
Department to nominate personnel from Districts/ Line Departments. In view of this, I am further
directed to request you to kindly nominate officials/volunteers (as enclosed) from your district
for attending the said training programme as per scheduled date.

3. The Local Authority may identify a team of officials from the department, line departments,
NGOs, and institutions and they may be sent for training and should ensure their utilization in
disaster management purpose. The identified officials should be physically and mentally fit,
between 18-35 years of age, having at least secondary qualification, interest on the subject and can
be utilized for further disaster management activities after the training. Preference may be given
to the officials/volunteers who have already imparted training on basic disaster management for
the refresher and ToT course. The nominated official may be directed to report to CTI at 0930 hrs
on the schedule date of the training.

4. CTI would provide food, accommodation (in CTI accommodation and one time to and fro public
transport fare to the NGO personnel/ community volunteers) to the participants during the
training course as per the approved work plan. The participants need to carry their beddings and
other necessary requirements with them.

5. The details of nominated personnel may be sent to CTI and copy to this department for record
before 7 days of each training programme/course.

Enclo: As stated.

Yours faithfully,

(S. Chakraborty)
Deputy Secretary to the
Government of Tripura

Copy to: The Commandant, CTI (HG & CD), East Gokulnagar, Sepahijala District.
<table>
<thead>
<tr>
<th>EOC Stands</th>
<th>Participants from each district</th>
<th>Venue &amp; date of the training will be</th>
<th>Training on operation of EOC</th>
<th>Operation Course for DPR</th>
<th>Maintenance of equipments &amp; Training programme of operation, care and maintenance of equipments and combined community capacity geopolitics</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 participants from SEOC</td>
<td>16</td>
<td>19-22-2016 CTR Govt Nagar</td>
<td>6</td>
<td>20</td>
<td>28.02.2017 CTR Godhanger</td>
</tr>
<tr>
<td>Participants may be officials / Volunteers</td>
<td>31</td>
<td>16-22-2016 CTR Govt Nagar</td>
<td>5</td>
<td>20</td>
<td>02.04.2017 CTR Godhanger</td>
</tr>
<tr>
<td>2 participants from each district</td>
<td>25</td>
<td>16-22-2016 CTR Godhanger</td>
<td>4</td>
<td>20</td>
<td>28.02.2017 CTR Godhanger</td>
</tr>
<tr>
<td>Participants may be officials / Volunteers</td>
<td>16</td>
<td>19-22-2016 CTR Govt Nagar</td>
<td>3</td>
<td>20</td>
<td>02.04.2017 CTR Godhanger</td>
</tr>
<tr>
<td>2 participants from each district</td>
<td>16</td>
<td>19-22-2016 CTR Godhanger</td>
<td>2</td>
<td>20</td>
<td>28.02.2017 CTR Godhanger</td>
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<tr>
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<td>16</td>
<td>19-22-2016 CTR Govt Nagar</td>
<td>1</td>
<td>20</td>
<td>02.04.2017 CTR Godhanger</td>
</tr>
<tr>
<td>2 participants from each district</td>
<td>16</td>
<td>19-22-2016 CTR Govt Nagar</td>
<td></td>
<td></td>
<td>07.01.2016 17-21-2016 CTR Godhanger</td>
</tr>
</tbody>
</table>

**Remarks:**
- Nomination Patern
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**Name of Courses/Training:**
- 1
- 2
- 3
- 4
- 5
- 6

**Training Calendar for the Year 2016-17 of Central Training Institute (CTI), East Godhanger**
GOVERNMENT OF TRIPURA
OFFICE OF THE COMMANDANT, CTI (HG&CD)
EAST GAKULNAGAR, SEPAHIJALA, TRIPURA

No 606-07
F.3 (64)/CTI/Trg/14.

Dated 18/10/2016.

To
The Deputy Secretary,
Govt.of Tripura,Revenue Deptt.
New secretariat complex
Tripura,Agartala.

Sub: - Training Calendar on Disaster Management Training for the year 2016-17
sponsored by the Revenue Department-submitting of.

Sir,

Kindly find enclosed herewith a copy of Training Calendar on Disaster Management Training for the FY 2016-17 sponsored by the Govt.of Tripura, Revenue Department memo no.F.12(6)-REV/TRG/SDRF/2015 dated 22.09.2016 for favour of your kind perusal.

In this connection, it is requested kindly to arrange to communicate the schedule of the Training programme to the concerned DMs / SDMs etc. for sending the participants to CTI under their jurisdiction with allotted strength as per Training calendar. A copy of the same communication may please be sent to this office for further communication in this regard to the concerned DMs / SDMs etc.by this end as per requirement.

The participants of TSR/Police & Fire service etc. will be communicated by this end.

This is for favour of your kind information and doing the needful please.

Yours faithfully

[Signature]
Commandant
Central Training Institute (HG&CD)
East Gakulnagar, Sepahijala, Tripura

Enclo: - As stated

Copy to:-

1. Shri Sarat Kumar Das, SPO, UNDP, Revenue Department for kind information and necessary action please.

[Signature]
Commandant
Central Training Institute (HG&CD)
East Gakulnagar, Sepahijala, Tripura
Training Calendar received from the Revenue Deptt, Govt. of Tripura for the year 2016-17
in respect of Central Training Institute (HG & CD), East Godavari

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of Course</th>
<th>Training Schedule</th>
<th>Strength</th>
<th>Duration</th>
<th>Venue</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Refresher Course for SRF</td>
<td>01.01.2017</td>
<td>40</td>
<td>40 weeks</td>
<td></td>
<td>01.01.2017</td>
<td>07.11.2016</td>
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<tr>
<td>3</td>
<td>Orientation Course for SRF</td>
<td>02.02.2017</td>
<td>45</td>
<td>45</td>
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<td>02.02.2017</td>
<td>07.11.2016</td>
</tr>
<tr>
<td>4</td>
<td>Basic Course for SRF</td>
<td>03.03.2017</td>
<td>45</td>
<td>45</td>
<td></td>
<td>03.03.2017</td>
<td>07.11.2016</td>
</tr>
<tr>
<td>6</td>
<td>Training on Operation of EOC</td>
<td>05.05.2017</td>
<td>30</td>
<td>30</td>
<td></td>
<td>05.05.2017</td>
<td>19.11.2016</td>
</tr>
<tr>
<td>7</td>
<td>Training Programme on Operation, Care and Maintenance of Equipments</td>
<td>06.06.2017</td>
<td>20</td>
<td>20</td>
<td></td>
<td>06.06.2017</td>
<td>20.11.2016</td>
</tr>
</tbody>
</table>

N.B.:
(a) The Training schedule as mentioned above may be changed/modification due to administrative reason.
(b) Educational qualification of the participants will be Madhyamik and above.
(c) Upper age limit of the participants will be 35 years.

[Signature]

Commandant
Central Training Institute
(HG & CD)