

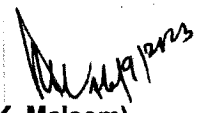
NO.F.31(1)-REV/09  
GOVERNMENT OF TRIPURA  
REVENUE DEPARTMENT

Agartala, the 19<sup>th</sup> September, 2023

**NOTICE INVITING QUOTATION**

On behalf of the Governor of Tripura, the Deputy Secretary, Government of Tripura, Revenue Department, Room No-3308, 3rd Floor, New Secretariat Building, Capital Complex, Kunjaban, Agartala invites sealed quotation from the resourceful and bonafied vehicle owners for hiring of 1 (one) **Maruti Swift D'zire Vehicle** for official use of Revenue Department for 1 (one) year period. The details terms & conditions are available in the Revenue Department as well as in the website of TDMA ([www.tdma.tripura.gov.in](http://www.tdma.tripura.gov.in)).

The sealed quotations should reach to the Revenue Department on or before **30-09-2023 at 04.00 PM** and the same will be opened on the same day at **4-30 pm**, if possible, otherwise date will be intimated accordingly. The quotationers may personally remain present at the time of opening of the quotations or they may send their authorized representatives.

  
(C.K. Malsom)  
Deputy Secretary to the  
Government of Tripura  
Revenue Department

**Copy to:-**

- (i) The Director, ICA with a request to arrange publication of this Notice Inviting Quotation in 3 (three) major local daily news papers. The publication of the Notice Inviting Quotation may also kindly be confirmed.
- (ii) The Joint Director, IT with a request to upload the above Notice Inviting Quotation including specification of the items and terms & conditions etc. in the website of TDMA ([www.tdma.tripura.gov.in](http://www.tdma.tripura.gov.in)).

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GOVERNMENT OF TRIPURA  
REVENUE DEPARTMENT

Dated, Agartala the 19<sup>th</sup> September, 2023

**DETAILED NOTICE INVITING RATE FOR HIRING OF VEHICLE**

The undersigned is directed to invite rates from resourceful and bonafied vehicle owners for hiring of 1 (one) Maruti Swift D'zire vehicle, white colour, brand new showroom purchasing date not before **May, 2023** for 24 hours duty on the following terms & conditions:-

1. The rate should be quoted for detention per day and run per km in the form prescribed at **ANNEXURE-I**.
2. The rate should not exceed the upper ceiling as mentioned in DFPRT, 2019 i.e., per day detention charge **Rs.1,000/-** and **@ Rs.9/-** per km run (Petrol) & **@ Rs. 7/-** per km run (diesel). The quoted rates by the bidders shall be inclusive of all applicable taxes and essential provisions.
3. Amount should be written both in figures and words. If there is a discrepancy between words and figures, the amount in words shall prevail.
4. The tenderer will have to deposit an amount of **Rs.35,000/- (Rupees thirty five thousand)** only as earnest money in the shape of Bank Draft / Demand Draft in favour of the **DDO, LR Cell, Revenue Department**. The Tender will be treated as informal without earnest money. Earnest money will be refunded to the tenderer if the rates offered by him/ her are not accepted and shall stand forfeited to the Government if the tenderer on being asked to do so, fails to provide the vehicle within the stipulated time. Earnest money of the successful bidder will be deposited in the bank account of Revenue Department as security deposit and will be released to the vehicle owner after 1(one) year service of hiring of vehicle.
5. The tender should be submitted in sealed cover duly superscripted as "**Tender for hiring of Maruti Swift D'zire Vehicle**" addressed to the **Deputy Secretary, Revenue Department, Govt. of Tripura** on or before **30-09-2023 at 4.00 pm**.
6. The tenderer should have all valid documents as well as **Commercial License & Certificate of Insurance** (excluding showroom condition) of the vehicle. Showroom conditioned vehicle should be converted into commercial vehicle within 01 (one) month from the date of placement, failing which appropriate action may be taken as deem fit.
7. Following valid documents are required to be enclosed along with tender form:
  - (i) Self- Attested copy of Registration Certificate of vehicle
  - (ii) Self-Attested copy of Commercial license of vehicle
  - (iii) Self-Attested copy of certificate of insurance of vehicle
  - (iv) Self -Attested copies of PAN Card and GST-Registration

Non-submission of the above documents will result in rejection/ disqualification of the tender.

8. The normalized bid value of each bidder will be calculated using the following formula:

$$\text{Normalized rate of vehicle} = (\text{Per day detention charge} \times 23 \text{ days}) + (\text{per km charge} \times 1840 \text{ km})$$

9. The vehicle owner/ driver having good track record of its service in Revenue Department may be given preference in selection.
10. The vehicle should be placed within **10 (ten) days** from the date of receipt of final order.
11. Providing fuel, lubricants, dusters driver's salary, liveries etc. & maintenance, any defect, fire, accidents, theft, traffic rule violations or any other unlawful acts etc. of the vehicle will be the responsibility of the supplier.
12. In case of need, the driver has to be changed within **24 hours** of being informed and if the vehicle is not available on any day no payment (Haltage charge) would be made for the day and also for the next day.
13. In case of repair of vehicle, a similar vehicle shall have to be provided by the supplier as replacement during repairing of the vehicle.
14. Logbook in prescribed format is to be maintained properly by the owner & day to day journey etc. is to be entered in the logbook with duly signed by the user/ competent authority.
15. Payment of hiring charges will be on monthly basis against bill raised by the supplier supported by appropriate certificate from the user.
16. All applicable taxes will be deducted from the bills as per government rules.
17. The duration of the hiring of vehicle shall be valid for **1 (one) year** subject to extension of hiring on satisfactory service. However, the hiring may be discontinued by the undersigned at any time with a **short notice** without assigning any reason thereof.
18. No enhancement of rates shall be entertained during the contract period.
19. The Revenue Department, reserves the right to reject any rate including the lowest one without assigning any reason.

  
(C.K. Malsom)

Deputy Secretary to the  
Government of Tripura  
Revenue Department

**ANNEXURE-I**

**RATE FOR PROVIDING MARUTI SWIFT D'ZIRE VEHICLE ON HIRE**

Particulars of the vehicle	Manufacturing date and date of purchase of the vehicle	Name & address of owner	Rate (for detention per day)	Rate (for run per km)	Particulars of earnest money with Bank Draft / Demand Draft No
1	2	3	4	5	6
			Rs..... (Rupees.....)	Rs..... (Rupees.....)	
			.....	.....	
			.....	.....	
			.....	.....	

**Signature of the Tenderer**