

Government of Tripura  
Revenue Department

26/10  
Dated, Agartala, the 22<sup>nd</sup> October, 2016

To

The District Magistrate & Collector,  
West Tripura/Sepahijala/Gomati/South Tripura/Khowai/Dhalai/Unakoti/North Tripura,  
Agartala/Bishranganj/Udaipur/Belonia/Khowai/Jawaharnagar/Kailasahar/Dharmanagar,

Sub: Nomination of officials/volunteers for Training programme/course on Disaster Management  
for the FY 2016-17 at CTI, Gokulnagar.

Sir,

I am directed to inform that as per the annual work plan approved by the State Executive Committee (SEC), 16 batches of specialized training programme/course (as enclosed) would be conducted at CTI- Gokulnagar during financial year 2016-17. The trainings would cover six major subjects and to be imparted by the Master Trainers of CTI, NDRF and renowned Resource Persons from various organizations.

2. CTI is directly calling personnel from TSR, Police and Fire Services and requested Revenue Department to nominate personnel from Districts/ Line Departments. In view of this, I am further directed to request you to kindly nominate officials/volunteers (as enclosed) from your district for attending the said training programme as per scheduled date.

3. The Local Authority may identify a team of officials from the department, line departments, NGOs, and institutions and they may be sent for training and should ensure their utilization in disaster management purpose. The identified officials should be physically and mentally fit, between 18-35 years of age, having at least secondary qualification, interest on the subject and can be utilized for further disaster management activities after the training. Preference may be given to the officials/volunteers who have already imparted training on basic disaster management for the refresher and ToT course. The nominated official may be directed to report to CTI at 0930 hrs on the schedule date of the training.

4. CTI would provide food, accommodation (in CTI accommodation and one time to and fro public transport fare to the NGO personnel/ community volunteers) to the participants during the training course as per the approved work plan. The participants need to carry their beddings and other necessary requirements with them.

5. The details of nominated personnel may be sent to CTI and copy to this department for record before 7 days of each training programme/course.

Encl: As stated.

Yours faithfully

SD 25/10/16  
(S. Chakraborty)

Deputy Secretary to the  
Government of Tripura

Copy to: The Commandant, CTI (HG & CD), East Gokulnagar, Sepahijala District.

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Training Calendar for the year 2016-17 of Central Training Institute (CTI), East Gokulnagar

Sl.No.	Name of Course/Training	Date		Venue	Total participants from Department/Line Department/NGOs/Institution	Nomination pattern	Remarks
		from	to				
1	Refresher course of SDRF	07.11.2016	19.11.2016	CTI, Gokulnagar	16	2 participants from each district	Nominate the participants, who have already participated in this training programme/course.
2	TOT for combined community capacity building course	21.11.2016	25.11.2016	CTI, Gokulnagar	16	2 participants from each district	Participants may be officials / volunteers
3	TOT for combined community capacity building course	28.11.2016	02.12.2016	CTI, Gokulnagar	16	2 participants from each district	Participants may be officials / volunteers
4	Training programme on operation, care and maintenance of equipments	19.12.2016	24.12.2016	CTI, Gokulnagar	31	1 participant from each Sub Division i.e 23 participants 1 participant from each District Administration i.e. 8 participants	Participants may be officials / volunteers
5	Orientation Course for SDRF	02.01.2017	28.01.2017	CTI, Gokulnagar	16	2 participants from each district	Participants may be officials / volunteers
6	Training on operation of EOC	Venue & date of the training will be informed later			20	4 participants from SEOC 2 participants from each DEOC	EOC staffs

